

## **Medallions Installation Instructions**

### **Materials Needed;**

Ladder

Tape Measure

Screwdriver

Paintbrush

Safety Glasses

Painter's Caulk, Spackle or Wood

Filler Sandpaper

Threaded Tube (not provided)

Trim Head Screws (not provided)

Latex or Oil Base Paint

PL Premium Adhesive

## **Installation step**

### **IMPORTANT**

When installing around or near any electrical fixture, make sure the power supply is turned off at the fuse box or circuit breaker. Be sure to follow local electrical and building codes.

### **1. CUT THE CENTER HOLE**

*NOTE:* if you are installing a medallion with a center hole pre-cut, you may proceed to step three, below. If you are installing a solid Medallion around a fixture, you need to make a center hole to match the base of the fixture. If possible, use the fixture base itself as a template. Otherwise, carefully measure the base of the fixture. Determine the size hole you will need to cut. Transfer your measurement to the Medallion, drawing a circle around the center point. Use a drill to make a starting hole. Using a hole saw, keyhole saw or jig saw, carefully cut the opening.

### **2. CHECK THE FIT AND TRIM ACCORDINGLY**

Set your Medallion in place to check its fit. If installing around an electrical box, make sure there is enough clearance for any hardware connecting the box to your fixture. Trim to fit as needed.

### **3. INSERT SCREWS**

Start trim head screws into the Medallion's front side, equally spaced around the outside of the Medallion, staying 1"-2" from the edge. No pre-drilling is necessary. Place the screws in a detailed area, if possible. This will help to hide them.

Step-4 picture



#### **4. APPLY ADHESIVE**

For smooth ceilings and surfaces, apply a 1/4" bead of adhesive to the back of the Medallion about 1/2" from the edge. For textured ceilings and surfaces, apply the adhesive bead about 2" from the edge.

Step-5 picture



#### **5. INSTALL MEDALLION**

Put your Medallion into place and drive the trim head that they countersink to a depth of 1/8".